



ROBBERY PREVENTION SAFETY TIPS



Be Prepared	Work Safe	Finish Right
<ul style="list-style-type: none"> ✓ Ensure your interior and exterior view is not obstructed ✓ Keep back entrances closed ✓ Ensure you know how to trigger any panic alarms ✓ Keep emergency numbers programmed on phones or posted close by ✓ Have a pen and paper handy to write a description of anything suspicious ✓ Remember that your safety is the first priority. Cash, tools and products can always be replaced 	<ul style="list-style-type: none"> ✓ Make eye contact and offer assistance as customers enter ✓ Look for inconsistencies in typical customer behaviour ✓ Promptly report suspicious behaviour to police ✓ Keep the cash float secure and out of view ✓ Immediately lock up display cases with valuable materials, sharp objects and tools. ✓ Do not react to customer anger or insults ✓ When a suspicious person has left, write a description ✓ Don't be a hero. Give up the money and do not resist 	<ul style="list-style-type: none"> ✓ Count cash behind the counter or in another room ✓ Clean the work area to ensure unobstructed interior and exterior sightlines ✓ Empty garbage during daylight hours ✓ Report any hazards such as burned out bulbs, sticky door locks or security system problems to your supervisor ✓ Notify your supervisor of any suspicious customer behaviour



Speak up!

If you see a hazard, let a supervisor know. Everyone plays a role in your safety and health.

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