

EMERGENCY PREPAREDNESS

Strong, resilient organizations prepare for the unexpected so that they can respond quickly and effectively in a crisis.



1. PLAN

- Identify risks & hazards
- Conduct needs assessment
- Develop policies and procedures
- Allocate resources
- Communicate

2. DO

- Train your people
- Conduct drills/exercises
- Do regular maintenance of emergency equipment

3. CHECK

- Reflect on drill exercise or actual event
- Conduct audits
- Perform a gap analysis (equipment, process, training, application)

4. ACT

- Communicate results
- Obtain feedback
- Carry out corrective actions

ASK YOURSELF

- ✓ Do you have a plan to protect yourself, your employees, and your business?
- ✓ Have you established evacuation routes and exits?
- ✓ Have you planned for rescue operations?
- ✓ Have you provided education and training to your employees?
- ✓ What other groups or organizations can help you in an emergency?

Emergency Contact

Enter your company's emergency contact information here and post in your workplace



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