



DRILL PRESS SAFETY TIPS



Be Prepared	Work Safe	Finish Right
<ul style="list-style-type: none"> ✓ Review safety data sheet for work materials and cutting fluid hazards ✓ Inspect critical parts of the drill press on a daily basis ✓ Adjust lighting to illuminate the work area ✓ Ensure chuck shield is properly adjusted before starting ✓ Use an anti-fatigue mat if standing for long periods ✓ Wear personal protective equipment (PPE) <ul style="list-style-type: none"> – Safety footwear – Safety glasses – Hearing protection ✓ Remove rings, bracelets, watches, necklaces before work ✓ Tie back long hair ✓ Wear tight fitting clothing and/or roll up sleeves to prevent snagging 	<ul style="list-style-type: none"> ✓ Use drill press only for intended purpose ✓ Do not use gloves ✓ Properly secure work piece with clamps (do not hand-hold) ✓ Ensure you remove the chuck key from chuck before starting ✓ Before drilling larger diameter holes, always drill smaller pilot hole first ✓ Apply gradual pressure ✓ Never remove chips and curls by blowing with your mouth ✓ Stop if unusual vibration or noise ✓ Ensure chuck has come to a complete stop before carrying out any work in the area of the chuck or cutting tool ✓ Do not grasp rotating parts ✓ Handle hot and/or sharp work pieces and cutting tools with gloves or a rag ✓ Keep work area tidy 	<ul style="list-style-type: none"> ✓ Remove chips and curls with a vacuum or a brush ✓ Clean up spills, tools, equipment and trip hazards in the work area ✓ Lockout and tag out before performing any maintenance, adjusting speed by moving belt onto different pulleys, cleaning ✓ Defective equipment must be tagged and removed from service ✓ Clean and put away the PPE ✓ Wash hands and any exposed areas regularly ✓ Keep drill bits clean and sharp ✓ Let your supervisor know of any safety concerns and damage to the drill press



Speak up!

If you see a hazard, let a supervisor know.
Everyone plays a role in your safety and health.

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